**INDIAN INSTITUTE OF SCIENCE**  
**BANGALORE - 560 012.**

**APPLICATION FOR TRAVELLING ALLOWANCE ADVANCE**  
*(Columns 1 to 9 to be completed by the Applicant)*

**NOTE:** TA/DA advance cannot be paid if the visit has not been approved.

1. **Name of the Applicant**  
   (in Block letters)

2. **Designation**

3. **Department/Section**

4. **Basic pay/Scholarship/Fellowship etc.**  
   (in the case of Scholarship/Fellowship holder name of Scholarship/Fellowship may also be indicated.)

5. **Approval Letter No. & Date**

6. **Place of Visit (Meeting/Symposium/Conference/Training)**

7. **Date of Departure from and Arrival at Bangalore**  
   **Departure:**  
   **Arrival:**

8. **Total amount of Advance requested**

9. **Details of previous TA/DA advances outstanding, if any**  
   (Please indicate the reasons for not having submitted the TA Bill.)

Bangalore  
**Dated:**  
**Signature**

Signature of the Chairman  
of the Dept. with Seal.

P. T. O.
Debit: T. A. Advance

TRAVELLING AND DAILY ALLOWANCE Advance of Rs. ...........................................

Rs. (in words) .................................................................

Is sanctioned

Accounts officer. ..........................................................

Financial Controller. ......................................................

ACKNOWLEDGEMENT

RECEIVED Rupees ............................................................

Signature .................................................................

Stamp

Date: ................................................................